



Meeting (No) **ADDITIONAL POLICY COMMITTEE (5)**
Time & Date **2pm 19th July 2017**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Marlow (Chair), Carter, Chambers and Kynaston and Mrs Kunaj (Council Manager)

PART 1: Items considered in the presence of the press and public

42 Questions and comments from residents: None.

43 Apologies for absence

Resolved To accept apologies from Cllrs Barker (business) and Roberts (business).

44 Declarations of Interest: None.

45 Council Manager's report

Item 40e: The payment of additional hours for staff resources to deliver the 2016 Christmas festival have been calculated.

46 Other items: None.

47 Next meeting: The 29th August 2017 at 6pm was noted as the next scheduled meeting, however an additional meeting to confirm hours as referred to in item 40e.

48 Exclusion of the Press and Public

Resolved: To consider exclusion of public and press during consideration of because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

PART 2: Items considered in the absence of the press and public

49 Website Contract

Members considered the contract and requested amendment for item 4(ii) to replace 'Text and images content to be supplied by you in digital format. Time spent editing the text content in order to bring it up to a basic standard of literacy will incur extra charges, and will be billed at the normal hourly rate.'

With

'Text and images content to be supplied by you in digital format. Content should not be altered. Any suggested alteration would have to be authorised by Council.'

Resolved: To approve the contract for Webmedia as amended.

50 Staff Increment Policy

- a. Members received an oral report on the implementation of the Staff Increment Policy.
- b. A revised policy will be tabled at a future Policy meeting.

Meeting closed at 2.50pm

Signed David J. Hall Dated 29/8/17.